

# BCM INTERNAL AUDITOR COURSE

*(based on ISO 22301:2012)*

## PRACTITIONER SERIES

<b>Course Code</b>	<b>PS 05</b>
<b>Duration</b>	<b>2 days</b>
<b>Singapore Training Dates</b>	<b>2019:</b> 8 – 9 Apr 6 – 7 Aug
<b>Fee</b>	<b>S\$ 1,080</b> (Early Bird, Register 4 weeks before the course date)  <b>S\$ 1,350</b> (Normal)  <i>*including teabreaks &amp; lunch</i> <i>**prices are before GST</i>
<b>Facilitators</b>	Henry Ee, <i>FBCI, CBCP, ACTA</i> Victor Ng, <i>AMBCI, ACTA</i>  <i>**Trainers are ISO22301 Lead Auditor Certified</i>
<b>Contact</b>	<b>(65) 6325 2080</b> <b>enquiry@bcpasia.com</b>
<b>Website</b>	<b>www.bcpasia.com</b>



Check out updated calendar here →



## COURSE OVERVIEW

This 2-day course is developed to meet the requirements of ISO22301 standards. The course will be focusing on the areas that an internal auditor should be competent when performing a BCMS internal audit.

A highly interactive workshop with hands-on session besides lectures, discussions and activities. Checklist and templates will be provided as the take-aways.

## COURSE OBJECTIVES

At the end of this course, you will be able to :

- ✓ obtain an overview of the audit process and principles
- ✓ acquire the skills and knowledge of how a BCM audit should be conducted
- ✓ perform an internal audit as per the ISO22301 standards

## COURSE OUTLINE

- Outline the audit fundamentals and principles
- Explain a typical audit process
- Classify and categorization of audit findings
- Plan the internal audit schedule\*
- Overview of the ISO22301 requirements
- Develop the audit checklist, interview questions based on ISO22301\*
- Perform the internal audit as per ISO22301 standard\*
- Identify the BCM hot spots and areas for improvements
- Appraise the internal audit
- Prepare the post audit report

*\*class activities*

## PRE-REQUISITE

Participants attending this course are required to have attended BCM introductory courses such as BCM Manager course. The fundamentals of BCM process will not be discussed during this training.

## COURSE AUDIENCE

Ideally suited to BCM Managers, BCM coordinators / sub-team members, Internal auditors, Compliance officers and individuals who wishes to learn more about BCM internal audits.

Conducted By



Updated: 29 Jan 2019