

COURSE OVERVIEW

Business Impact Analysis (BIA) and Risk Assessment (RA) are in the 2nd phase and also the most important phase of the BCMS implementation cycle. Inaccurate data gathered during this phase may result in inappropriate strategies proposed and could lead to huge costs.

Through a mix of lecture, case studies and hands-on, learners will be competent and appreciate how crucial their entry will impact the entire organisation's business recovery strategies.

The course is ideal for organisations that are starting on the BCM program, intends to upgrade their BCM program to ISO standard and/or training as part of the BCM maintenance program for new coordinators.

COURSE OBJECTIVES

To equip learners with essential skills and knowledge to :

- ⇒ Identify and analyse threats that may disrupt business operations
- ⇒ Identify the critical business functions, resources, interdependencies, prioritisation and determining their impacts to business
- ⇒ Recommend solutions and/or mitigation strategies

COURSE AUDIENCE

- Business Continuity Managers, Risk Managers, Coordinators and key appointment holders responsible for BCM Program
- Individual who are keen to know more about BCM as a career

MODE OF ASSESSMENT

All learners are required to pass the following assessments to be deemed competent: Written Test (Open Book), Written Assignment, Oral Presentation

- ✓ Statement of Attainment (SOA) upon successful completion of course

FACILITATORS

- Henry Ee, FBCI, CBCP, ACTA
- Victor Ng, AMBCI, ACTA
- Peck Eing Seng, MBCI, ACTA
- Raymond Ee, MBCI, ACTA

TRAINING DATES

(E-learning will be provided 2 weeks before course commencement)

Singapore	- 09 Mar 2020 (Assessment: 16 Mar 2020)
	- 02 Apr 2020 (Assessment: 09 Apr 2020)
	- 01 Jun 2020 (Assessment: 08 Jun 2020)
	- 03 Aug 2020 (Assessment: 11 Aug 2020)
	- 23 Oct 2020 (Assessment: 29 Oct 2020)
	- 02 Dec 2020 (Assessment: 09 Dec 2020)

Learners will receive :

- ✓ Free access to experience the award winning BCM software, ezBCM
- ✓ Practical BIA & RA Template
- ✓ Access to BCP Asia eLearning platform (eLearning module should be completed before the classroom training date—around 1 hr)

COURSE OUTLINE

- ◇ State the purpose of business impact analysis and its process
- ◇ Identify Critical Business Functions (CBF) within the business unit(s)
- ◇ Analyse and quantify the impact of internal & external influencing factors
- ◇ Analyse interdependencies and resources of CBFs
- ◇ Write the BIA report for business units
- ◇ State the purpose of Risk Analysis and its process
- ◇ Identify and analyse threats that may disrupt business operations
- ◇ Determining the probability and impacts of each risk/threat.
- ◇ Recommend solutions and/or mitigating strategies

FEES

* **COURSE FEE BEFORE FUNDING : SGD 650 (BEFORE GST)**

Type	WSQ Training Grant	You pay (after grants)	Absentee Payroll (AP)	You pay (after grants & AP)
SME	S\$ 500	S\$ 150 + GST	Up to S\$ 75	S\$ 75 + GST
Non-SME	S\$ 150	S\$ 500 + GST	Up to S\$ 45	S\$ 455 + GST
	S\$ 500 [#]	S\$ 150 + GST	Up to S\$ 45	S\$ 105 + GST

[#] For Singapore Citizen, aged 40 & above

- * Term & Conditions apply, based on non-WTS costing
- * Absentee Payroll only applicable for courses conducted during working hours

CONTACT US



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